

Friars Academy KS4 CEIAG Programme of Study

| Area of learning | Framework outcome | Gatsby Benchmarks | KS4 CEIAG Learning Outcomes |
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| Developing yourself through careers, employability and enterprise education | 1 | 1 | <ul style="list-style-type: none"> ❖ Reflect on personal skills and qualities when writing personal statement. ❖ List own personal skills and achievements that will help in getting a job or training opportunity. ❖ Identify aspirations for the future. |
| | 2 | 1 2 3 | <ul style="list-style-type: none"> ❖ Identify pathways to achieving your desired outcomes, college, training or work. ❖ List achievements. ❖ Attend reviews and guidance sessions. ❖ Select work experience and understand the opportunity. ❖ Identify what makes you feel good, how to relax and manage your wellbeing. |
| | 3 | 1 3 6 7 | <ul style="list-style-type: none"> ❖ Use work experience to influence future planning. ❖ Attend Academy Next Steps Event. ❖ Attend School Links programme. ❖ Visit local colleges. ❖ Engage with employer activities. ❖ Evaluate Enterprise and work activities. |
| Learning about careers and the world of work | 4 | 1 2 | <ul style="list-style-type: none"> ❖ List own personal skills and achievements that will help in getting a job or training opportunity. ❖ Evaluate your employability skills. ❖ Be able to identify a job or training opportunity ❖ Be able to apply for a job, training placement or course ❖ Attend interviews- record event. ❖ Identify the information an employer may make available regarding employment and working practice. |
| | 5 | 1 2 5 6 | <ul style="list-style-type: none"> ❖ Know about different types of work/employment/self-employment/seasonal/being a parent/unemployment/voluntary work/zero-hour contracts. |
| | 6 | 1 2 5 6 | <ul style="list-style-type: none"> ❖ Understand different occupational areas. ❖ Gain knowledge of different job roles in different occupational areas. ❖ Compare and contrast roles in different businesses. |

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| | | | <ul style="list-style-type: none"> ❖ Meet with employers. ❖ Visit businesses. ❖ Understand the value of working for some types of employers, knowledge, discounts, shares and goodwill. |
| | 7 | 1 2 4 5 6 | <ul style="list-style-type: none"> ❖ Be able to identify a job or training opportunity. ❖ Look at labour market information on where your interested job vacancies may be and what the possibility is of working locally. ❖ Understand labour market information. ❖ Identify the following markets- local employers, National companies and employers, European and global companies. ❖ Name an employment opportunity in the local area. |
| | 8 | 1 3 | <ul style="list-style-type: none"> ❖ Recognise instances of stereotypical, discrimination, and other barriers to equality, diversity and inclusion. ❖ Understand the meaning of equal opportunities in the workplace. ❖ Gain knowledge of Equal opportunity legislation. ❖ Identify groups of people protected under equal opportunities legislation. ❖ Identify equal opportunities in own environment and workplace. ❖ Identify the positive ways that the workplace can recognise and support equality and diversity. |
| | 9 | 1 2 5 6 | <ul style="list-style-type: none"> ❖ Know about Health and Safety procedures. ❖ Be able to observe safe working practices. ❖ What to wear for work. ❖ PPE ❖ Be able to identify safety signs. |
| | 10 | 1 2 3 8 | <ul style="list-style-type: none"> ❖ Attend Reviews and guidance sessions. ❖ Use JED, National Careers Website. ❖ Talk to employers, college staff, Prospects, Careers Leader. ❖ Attend Apprenticeship show ❖ Seek part time work. ❖ Identify which attributes can be used to support progression to further opportunities. ❖ Build a portfolio of personal/educational information. ❖ Give examples of how a portfolio can be used for personal and/or educational and/or career development |
| Developing your career management and employability skills | 11 | 1 2 4 5 6 | <ul style="list-style-type: none"> ❖ Taking part in Enterprise activities. ❖ Attend School link courses ❖ Work experience. ❖ Identifying responsibilities in the Academy. |

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| | | <ul style="list-style-type: none"> ❖ Taking part in leader activities. ❖ Identifying outside Academy activities. ❖ List own personal skills and achievements that will help in getting a job or training opportunity. ❖ Update Individual Learning Pathway |
| 12 | 1 2 3 5 6 7 | <ul style="list-style-type: none"> ❖ Take part in The Academy's Enterprise Projects. ❖ Demonstrate enterprise, creativity and initiative when developing ideas and following them through. ❖ Review skills and application, add to portfolio work. ❖ Consider jobs for the future. |
| 13 | 1 6 7 | <ul style="list-style-type: none"> ❖ Identify terms used in banking. ❖ Identify some financial words. ❖ Identify sensible approaches to making spending decisions. ❖ Understanding Payslips. ❖ Your money and your life, understanding financial implications. ❖ Using the bank through Enterprise. ❖ Dealing with financial Dilemmas |
| 14 | 1 3 7 8 | <ul style="list-style-type: none"> ❖ Use JED, National Careers Website and company websites. ❖ Take part in Enterprise and work experience. ❖ Meet Apprenticeship and Traineeship promoters. ❖ Attend careers events, taster days and opportunities. |
| 15 | 1 2 8 | <ul style="list-style-type: none"> ❖ Attend review, guidance sessions. ❖ Careers planning. ❖ Using family and friends for some support and decision making ❖ Plan a pathway to include possible change. |
| 16 | 1 3 4 | <ul style="list-style-type: none"> ❖ Have some understanding of policies and procedures which recognise and protect the relationship between the employee and employer. ❖ Know your rights and responsibilities in a selection process and strategies to use to improve your chances of success. ❖ Have some awareness of questions that cannot be asked. ❖ Prepare for an interview. ❖ List what needs to be considered in preparation for the interview. ❖ Give examples of positive and negative interview techniques. |
| 17 | 1 5 6 8 | <ul style="list-style-type: none"> ❖ Produce and update CV, Personal statement, progress file. ❖ Take part in transition taster days. |

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| | | | <ul style="list-style-type: none">❖ Visit post 16 providers for future consideration.❖ Practise presentational skills. |
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Reviewed June 2022

Next update June 2024